CANDIDATE & TREASURER

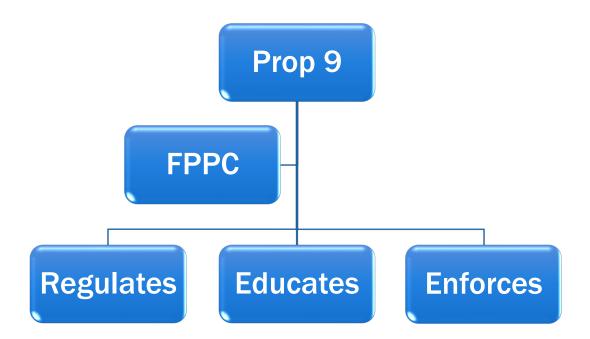
Workshop

A presentation for Oakland Ethics



Presented by: Chloe Hackert Fair Political Practices Commission Education and External Affairs Unit April 12, 2024

FAIR POLITICAL PRACTICES COMMISSION (FPPC)



OBJECTIVES

Let's learn about



- Campaign
 Forms
- Committees IDs
- Campaign Bank Accounts
- Recordkeeping
- Campaign
 Contributions
- Form 460s

- Form 497s
- Filing
 Schedules
- Advertisement
 Disclosures
- Mass Mailing
- After the Election



CAMPAIGN Forms

Forms 501, 470, 410, and 700.

METHODS OF FILING

COMMON METHODS

- Electronically
- Regular mail
- In person

QUICK TIPS

- Varies by form and/or jurisdiction, check with local filing officer
- Read over the instructions carefully

FORM 700 Statement of economic interests

<u>WHEN</u>

 By the declaration for candidacy deadline

<u>WHERE</u>

• File with your local elections office

* Public document

CALIFORNIA FORM 700	STATEMENT OF	ECONOMIC INTERESTS	Date Initial Filing Recei
FAIR POLITICAL PRACTICES COMMISSION	CC	OVER PAGE	
lease type or print in ink.	A PUB	LIC DOCUMENT	
IAME OF FILER (LAST)	(FIRST)	100.000	(MIDDLE)
Jetson	George	Lee	
. Office, Agency, or Court			
Agency Name (Do not use acronyms)			
Sky Council		Vere Desition	
Division, Board, Department, District, if ap	plicable	Your Position	
 If filing for multiple positions, list below 	or on an attachment (Do not use	acronyms)	
	or on an allaoiment. [Do not ado		
Agency:		_ Position:	
2. Jurisdiction of Office (Check at	least one box)		
State		Judge or Court Commissioner (Stat	tewide Jurisdiction)
Multi-County		County of Orbit	
City of		Other	
. Type of Statement (Check at lease	st one box)		
Annual: The period covered is Janu December 31, 2018.	ary 1, 2018, through	Leaving Office: Date Left (Check one of	
	_/, through	 The period covered is January -or-leaving office. 	1, 2018, through the date of
Assuming Office: Date assumed		 The period covered is/ the date of leaving office. 	, through
Candidate: Date of Election2	and office sought,	if different than Part 1:	
. Schedule Summary (must con	mplete) Total number	of pages including this cover pag	e:
Schedules attached			
Schedule A-1 - Investments - sch		Schedule C - Income, Loans, & Business	
 Schedule A-2 - Investments – sch Schedule B - Real Property – sch 		Schedule D - Income – Gifts – schedule a Schedule E - Income – Gifts – Travel Pay	
Schedule B • Real Property - Sci	edule allached	Schedule E - mcome - Gins - Haver Fay	ments - schedule allached
-or- None - No reportable inter	rests on anv schedule		
. Verification			
MAILING ADDRESS STREET	CITY	STATE	ZIP CODE
(Business or Agency Address Recommended - Public		V CA	00000
1345 Skyway Ln. DAYTIME TELEPHONE NUMBER	Orbit Cit	EMAIL ADDRESS	90099
(555)555-1234		Jetson4Council@gmail.co	om
I have used all reasonable diligence in pre herein and in any attached schedules is to		ved this statement and to the best of my kno his is a public document.	wledge the information contained
I certify under penalty of perjury under	the laws of the State of Californ	ia that the foregoing is true and correct.	
Date Signed 3/15/XX	Ci.	gnature George	Jetson
(month, day, year)		(File the originally signed paper state	ment with your filing official.)
(month, dəy, yəar)	lear Page P	rint	nent with your filing official.) FPPC Form 700 (2018 FPPC Advice Email: advice@fppc. Helpline: 866/275-3772 www.fppc. P

FORM 501 CANDIDATE INTENTION STATEMENT

<u>WHEN</u>

 File before spending or receiving money, including personal funds

<u>WHERE</u>

 File with your local filing officer (City Clerk or Registrar of Voters)

* Must file 501 if running for re-election to the same office

Candidate Intention Sta	atement	Date Stamp CALIFORNIA 501
Check One: 🛛 Initial	Amendment (Explain)	For Official Use Only
1. Candidate Information:		
NAME OF CANDIDATE (Last, First Middle Initial		FAX NUMBER (optional) EMAIL (optional)
George Jetson	(555) 555-1234	() Jetson4Council@gmail.com
STREET ADDRESS	CITY	STATE ZIP CODE
1345 Skyway Ln. OFFICE SOUGHT (POSITION TITLE)	Orbit City	
		DISTRICT NUMBER, if applicable. 🔀 NON-PARTISAN OFFICE
Space Council OFFICE JURISDICTION	Space Council	PARTY PREFERENCE: (Check one box, if applicable.)
State (Complete Part 2.)		PRIMARY / GENERAL
	Al Country -	20XX
🗋 City 🔀 County 🔲 Mult	ti-County: (Name of Multi-County Jurisdiction)	(Year of Election) SPECIAL / RUNOFF
2. State Candidate Expendi	itura Limit Statement:	
(Check one box)	judicial candidates, and candidates for local offices do not complete Part 2.) diture ceiling for the election stated above.	
Amendment:	y expenditure ceiling for the election stated above.	/ / and Laccent the voluntary expenditure ceiling for
the general or special		
(Mark if applicable)		
On, I co	ntributed personal funds in excess of the expenditure ceiling for t	the election stated above.
3. Verification:		_
I certify under penalty of per	jury under the laws of the State of California that the foreg	loing is true and correct.
Executed on(month, day, ye	Signature	FPPC Form 501 (August/2018 FPPC Advice: advice@fppc.ca.gov (866/275-3772
		www.fppc.ca.go

Print

Clear Page

FORM 470 OFFICEHOLDER AND CANDIDATE CAMPAIGN STATEMENT

<u>WHO</u>

- Form 470 is for use by officeholders and candidates who:
 - do not have a controlled committee;
 - do not anticipate receiving contributions totaling \$2,000 or more during the calendar year; and
 - do not anticipate spending \$2,000 or more during the calendar year

	ficeholder and Candidate			Date Stamp	CALIFORNIA 470
	ampaign Statement - nort Form	Date of election if applicable: (Month, Day, Year)	Amendment (Explain Below)		FORM FOUL
		11/5/20XX			
1.	Statement Covers Calendar Year 2	20 <u>XX</u> .			
2.	Officeholder or Candidate Inform	ation	3. Office Sought	t or Held	
	NAME OF OFFICEHOLDER OR CANDIDATE		OFFICE SOUGHT OR	HELD	
	Rosy The Robot			ety Director	
	STREET ADDRESS		JURISDICTION (LOCATI	ION)	DISTRICT NUMBER (IF APPLICABLE)
	1300 Skyway Ln.			d, Stratsophere	()
	СПУ	STATE ZIP COD			
	Space City AREA CODE/DAYTIME PHONE NUMBER	CA 900			
	555-555-1200	OF HONAL, FAX / E-MAIL/	NUDRE33		
1	Committee Information				
	List all committees of which you have kno	wledge that are primarily forn	ned to receive contributions or to mal	ke expenditures on behalf of y	our candidacy.
	COMMITTEE NAME AND I.D. NUMBER		COMMITTEE ADDRESS	NAM	IE OF TREASURER
_					
5.	Verification				
	I declare under penalty of perjury that to the b				
	used all reasonable diligence in preparing this	statement. I certify under penalty	/ of perjury under the laws of the State of (California that the foregoing is true	e and correct.
	6/5/2	0XX	Presie .	The Robet	
	Executed on DAT		By	SIGNATURE OF OFFICEHOLDER	OR CANDIDATE
		_			
L	Clear Form Print Form			EP	PC Form 470/470 Supplement (Jan/2016)

FPPC Advice: advice@fppc.ca.gov (866/275-3772)

FORM 470 SUPPLEMENTAL



Used by candidates who exceed the \$2,000 threshold after they filed Form 470.



Must be sent within 48 hours of receiving contributions totaling \$2,000 or more or making expenditures of \$2,000 or more.



Must be sent by guaranteed overnight delivery service, personal delivery, fax, or email. Regular mail may not be used.



Must be delivered to ALL the following:

- Local Filing Officer
- Opposing Candidates
- Secretary of State

FORM 410 Statement of organization

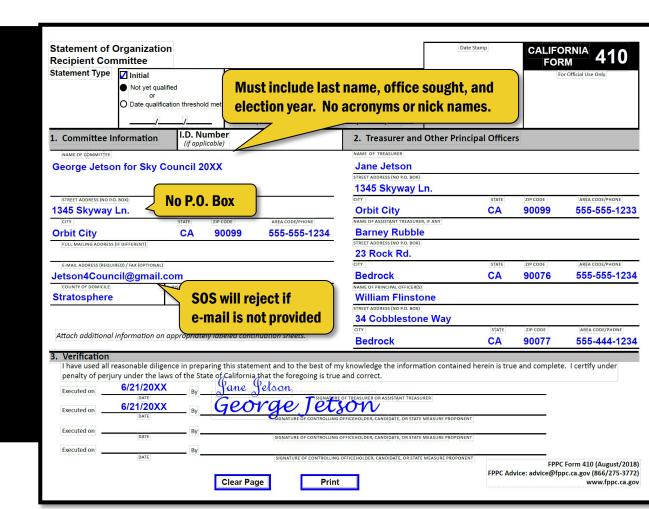
<u>WHEN</u>

 Within 10 days of raising or spending \$2,000

<u>WHERE</u>

 Original with SOS; copy to filing officer

* Treasurers & responsible officers must be at least 18 years of age



FORM 410 STATEMENT OF ORGANIZATION (continued)

COMMITTEE ID/BANK ACCOUNT

 Will reject with no info on bank account

* "Pending" is only acceptable on initial& not yet qualified forms

Statement of Organization				
Recipient Committee				FORM 410
INSTRUCTIONS ON REVERSE				Page 2
George Jetson for Sky Council 20XX				I.D. NUMBER
All committees must list the financial institution where	e the campaign bank	caccount is located.		
NAME OF FINANCIAL INSTITUTION			ACCOUNT NUMBER	
PENDING		PE	NDING	
ADDRESS PENDING	A candio	date's campaign com	mittee is a	
4. Type of Committee Complete the applicable		ed committee and on		
Controlled Committee			ly completes	
 List the name of each controlling officeholder, car 	page 2.			ective office sought or held, and
district number, if any, and the year of the election	1.			
List the political party with which each officeholde	r or candidate is af	ffiliated or check "nonpartisan." Stating "No	party preference" is accept	table.
If this committee acts jointly with another control	ed committee, list	the name and identification number of the	other controlled committee	2.
NAME OF CANDIDATE/OFFICEHOLDER/STATE MEASURE PRO	OPONENT	ELECTIVE OFFICE SOUGHT OR HELD (INCLUDE DISTRICT NUMBER IF APPLICABLE)		PARTY ECK ONE
George Jetson	s	Sky Council	20XX Nonpartisar	Partisan (list political party below)
			Nonpartisar	Partisan (list political party below)
Primarily Formed Committee Primarily formed t	a cupport or oppor	ose specific candidates or measures in a sing		
CANDIDATE(S) NAME OR MEASURE(S) FULL TITLE (INCLUDE			OR HELD OR MEASURE(S) JURISDICTI	ON
IF A RECALL, STATE "RECALL" IN FRONT OF THE OFFICE	EHOLDER'S NAME.	(INCLUDE DISTRICT NO.,	CITY OR COUNTY, AS APPLICABLE)	CHECK ONE SUPPORT OPPOSE
				SUPPORT OPPOSE
-		Belef	FPPC Advi	FPPC Form 410 (August/2018) ce: advice@fppc.ca.gov (866/275-3772)
	Clear Page	Print		www.fppc.ca.gov

COMMITTEE ID NUMBER

- Used on all FPPC forms
- Issued upon receipt & processing of accepted 410 from Secretary of State
- cal-access.sos.ca.gov

A				
(and a later of the later of t	ror N I	Shirley N. Weber, Ph.D.		
SECRETARY OF STATE	ELECTIONS	CAMPAIGN & LOBRYING BUSINESS PROGRAMS	STATE ARCHIVES	REGIST
Cal-Access Search		a chart	Cal-A	CCPSS
60			Cut II	LLC00
Advanced Search	Searc	h Results For "George		
Cal-Access Home		HAS CHANGED		
Campaign Finance	ENTITY	ENTITY NAME	ENTITY	STATUS
Lobbying Activity	ID		ТҮРЕ	
Resources	<u>820846</u>	ABATE, COMMITTEE-TO RE-ELECT GEORGE	RECIPIENT COMMITTEE	TERMINATED
For Filers Only		ABDALLAH, JR., GEORGE JOSEPH	CANDIDATE	
Political Reform	<u>861005</u>	ABLIN FOR SENATE, GEORGE	RECIPIENT	TERMINATED
User's Manual		ABLIN, GEORGE	CANDIDATE	
		ABRAHAMS, GEORGE	CANDIDATE	
	<u>496132</u>	ADAMS; ADAMS STEEL, SELF SERVE AUTO DISMANTLERS, FOXFIRE RESTAURANT, GEORGE	MAJOR DONOR	
	761350	AGNOST FOR CITY ATTORNEY COMMITTEE, GEORGE	RECIPIENT COMMITTEE	TERMINATED
	<u>810114</u>	AGNOST, COMMITTEE TO RE-ELECT CITY ATTORNEY GEORGE	RECIPIENT COMMITTEE	TERMINATED
<u>850162</u>		AGNOST, COMMITTEE TO RE-ELECT CITY ATTORNEY GEORGE	RECIPIENT COMMITTEE	TERMINATED
	<u>1370080</u>	AGUILAR FOR COLTON CITY COUNCIL 2014, CITIZENS FOR GEORGE	RECIPIENT COMMITTEE	ACTIVE
	<u>841693</u>	AGUILAR FOR MUNI WATER BOARD, CITIZENS FOR A NEW LEADERSHIP/GEORGE	RECIPIENT COMMITTEE	TERMINATED



CAMPAIGN BANK ACCOUNTS

BANK ACCOUNT RULES

One bank account

No commingling

All campaign expenditures from campaign account

• Exception: filing and ballot statement fees

Can be a personal account



RECORDKEEPING RULES

Receipts, campaign forms, supporting documentation: <u>Four years</u>

Contributions:

- Daily record
- Contributor record
 - \$25 or more: name & address
 - \$100 or more: name, address, occupation, employer

Campaign Manual Chapter 2

Candidate & Treasurer equally liable

AUDITS AND RECORDKEEPING

TWO TYPES OF RECORDS THAT MUST BE KEPT FOR 4 YEARS

RECORDS <u>YOU</u> CREATE

 Copies of all checks and deposit slips, correspondence to contributors, fundraising literature, copies of daily contributor lists, etc.

*These and more helpful tips can be found on our website at <u>www.fppc.ca.gov</u>!

RECORDS <u>OTHERS</u> CREATE?

 Bank records, nonmonetary donation communications, invoices for services rendered, any mailers created by a third party in coordination with the committee, credit card statements, etc.



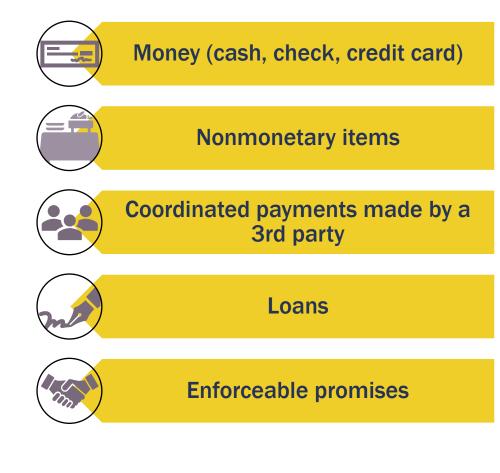
CAMPAIGN CONTRIBUTIONS

What are the contribution rules?

DEFINING CONTRIBUTIONS

What is a contribution?

*All contributions must be disclosed on the Form 460.



DEFINING CONTRIBUTIONS

EXCEPTIONS TO CONTRIBUTIONS

CONTRIBUTION

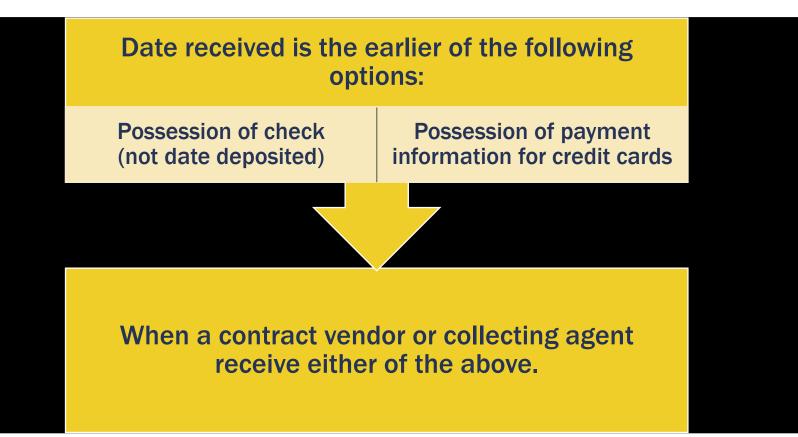
- Volunteer personal services
- Communications from organization to its members
- Uncompensated internet activity
- Home/office fundraiser

HOME & OFFICE FUNDRAISER

- \$500 reportable threshold
- All items donated to event, not just occupant/host contributions

DEFINING CONTRIBUTIONS

WHEN ARE MONETARY CONTRIBUTIONS RECEIVED?



RECEIVING ELECTRONIC CONTRIBUTIONS

- Credit card
- Wire transfer
- Debit account transaction
- Text message
- PayPal, Venmo, Stripe, ActBlue, Anedot, etc.

* Fees associated with this type of fundraising or deducted by the vendor before the contributions are sent are reported as expenditures. The fees are not deducted from the amount of each contribution reported.

CRYPTOCURRENCY CONTRIBUTIONS

- Committees may solicit contributions of cryptocurrency, or virtual currency, in any amount not exceeding any applicable contribution limit.
- While committees cannot receive cryptocurrency contributions directly, committees may receive these types of contributions through a payment processor selected to act as a vendor on behalf of the committee.
- The amount of a cryptocurrency contribution is the fair market value of the cryptocurrency at the time the payment processor obtains possession of the contribution.
- Any cryptocurrency contribution must be made and received through a U.S. based cryptocurrency payment processor registered with the U.S. Department of Treasury, Financial Crimes Enforcement Network.
- Any amounts charged or withheld by the payment processor must be reported by the committee as expenditures.

RESTRICTIONS

- No Contributions of \$25 or more without contributor's name and address
- No Contributions of \$100 or more in cash, money order, traveler's check, or cashier's check
- No Contributions from foreign government or principal
 - Permanent Green Card-holding residents may contribute
- Local contribution limits may apply

RESTRICTIONS AND DECISION MAKING QUALIFICATIONS

Effective January 1, 2023, Senate Bill 1439 went into effect prohibiting local elected officials from taking part in licensing, permitting, and other use entitlement proceedings involving a party or participant who has contributed more than \$250 to the official within the 12 months (previously was three months) prior to the proceeding.

What changes of GC 84308 should I be aware of?

- Local elected officials now fall under GC 84308 and no longer covers select appointed officials.
- The three month period in which a contribution is prohibited after a final decision is extended to twelve months.
- Allows an officer to cure a violation for an improper contribution accepted after the proceeding by returning the contribution within 14 days, if the acceptance was not knowing and willful.

MAJOR DONOR NOTIFICATION

A major donor is an individual or entity that makes monetary or nonmonetary contributions (including loans) to state or local officeholders, candidates, and committees totaling \$10,000 or more in a calendar year.

Major donors may need to file:

- Form 461, Major Donor Statement
- Form 497, 24-Hour/10-Day Contribution report

* You **must** send a contributor of **\$5,000 or more** a notice that they may need to file as a major donor.

AB 571 & LOCAL CONTRIBUTION LIMITS

- Effective January 1, 2021, any local city or county who has not established contribution limits or a "no limit" ordinance, will be subject to the state limits (\$5,500 through December 31, 2024).
- This does not include special districts or school districts, only city and county candidates.
- The FPPC is not responsible for enforcing any local contribution limits.
 - The FPPC will enforce limits if a jurisdiction does not establish contribution limits and is thus subject to state limits.

* To find view our FAQs go to FPPC.ca.gov > Learn > Campaign Rules > Local Campaign Ordinances.

QUICK REVIEW

What is one thing that you still do not understand about contribution rules?

Type into the chat box and we will cover at the end.

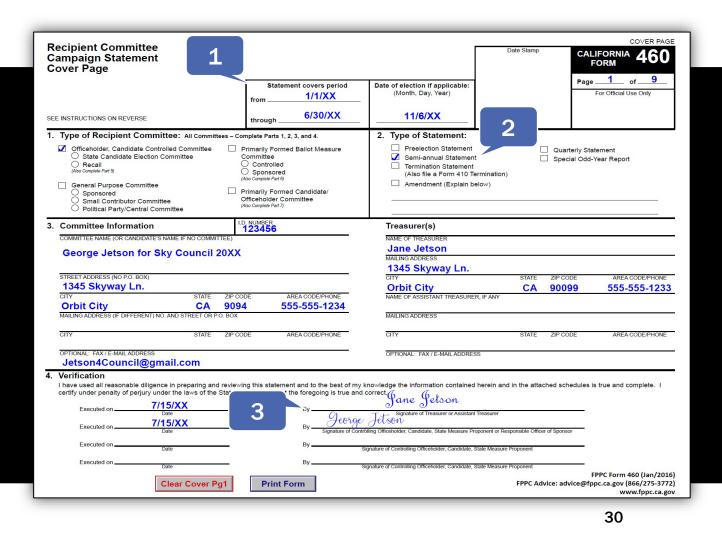
FORM 460 CAMPAIGN STATEMENT

Recipient Committee Campaign Statement Cover Page	Date Stamp	CALIFORNIA FORM 460				
	Statement covers period	Date of election if applicable: (Month, Day, Year)		Page of For Official Use Only		
	from					
SEE INSTRUCTIONS ON REVERSE	through					
1. Type of Recipient Committee: All Committees - Co	omplete Parts 1, 2, 3, and 4.	2. Type of Statement:				
Also Complete Part 5)	Primarily Formed Ballot Measure Committee Controlled Sponsored (Also Complete Part 6)	 Preelection Statement Semi-annual Statemen Termination Statement (Also file a Form 410 To Amendment (Explain b 	t Speci ermination)	erly Statement al Odd-Year Report		
General Purpose Committee Sponsored Small Contributor Committee	Primarily Formed Candidate/ Officeholder Committee (Also Complete Part 7)					
3. Committee Information	D. NUMBER	Treasurer(s)				

A walkthrough of the Form 460. (Cover Page, Schedules A-E, and Summary Page)

FORM 460 CAMPAIGN STATEMENT COVER PAGE

- 1. Check filing schedule for dates
- 2. Check filing scheduling for Type of Statement
- 3. Candidate and Treasurer BOTH must sign



FORM 460

SNAPSHOT OF SCHEDULES

MONEY IN

- A: Contributions
- B: Loans received
- C: Non-monetary contributions
- I: Misc. Increases to cash

MONEY OUT

- B: Loan repayments
- E: Expenditures
- F: Accrued expenses

FORM 460 SCHEDULE A REPORTING MONETARY CONTRIBUTIONS

- Include individual's occupation % employer
- 2. Contributions given in an earlier reporting period are added to the new contribution
- 3. Report all contributions less than \$100 in a lump sum

						\checkmark	
DATE RECEIVED	FULL NAME, STREET ADDRESS AND ZIP CODE (IF COMMITTEE, ALSO ENTER I.D. NUMB		CONTRIBUTOR CODE *	IF AN INDIVIDUAL, ENTER OCCUPATION AND EMPLOYER (IF SELF-EMPLOYED, ENTER NAME OF BUSINESS)	AMOUNT RECEIVED THIS PERIOD	CUMULATIVE TO DATE CALENDAR YEAR (JAN. 1 - DEC. 31)	PER ELECTION TO DATE (IF REQUIRED)
7/13/XX	Papa Smurf 800 Mushroom Rd. Smurf Village, CA 95169		✓ IND □ COM □ OTH □ PTY □ SCC	Village Protector, Smurf Village	250	300	
7/13/XX	Brainy Smurf 110 Moss Log Street Smurf Village, CA 95134		VIND COM OTH PTY SCC	Alchemist Protector, Smurf Village	99	198	
7/13/XX	Grumpy Smurf 157 Root Knot Ln Smurf Village, CA 95145				99	198	
7/30/XX	Smurfs Against Gargamel 70 Pine Covered Rd. Smurf Village, CA 12382		□ IND ✓ COM □ OTH □ PTY □ SCC	ID # 940120	100		
IND = I	ndividual	Schedule A	Summary	_ 3			
OTH = Other (e.g., (Include all So				od – itemized monetary contribu btotals.)		\$	<u>. 860</u>
business) PTY = Political party 2. Amount rec			, mount received this period – unitemized monetary contributions of less than \$100				<u> </u>
	Small Contributor	3. Total monetary contributions received this period. (Add Lines 1 and 2. Enter here and on the Summary Page, Column A, Line 1.)					

2

DONOR INFORMATION

INDIVIDUAL CONTRIBUTORS \$100 OR MORE

- Name and street address
- The occupation and employer

COMPLETE **VS. INCOMPLETE** Complete

- Manager, Harvey's Hardware Store
- Self-Employed, No Separate Business Name
- Attorney, Fong & Associates
- Consultant, Strategic **Politics**
- Homemaker or Student
- Retired

Incomplete

- Manager
- Owner
- Neighbor
- Friend
- Consultant, SPS Inc.
- Business Person
- Entrepreneur
- Philanthropist

FORM 460 SCHEDULE B REPORTING LOANS RECEIVED

- Multiple loans by single sources listed separately
- Personal funds may be reported as a loan
- Report the bank that makes the loan

* Report all loans received until they are completely paid off

Only shale D. Dout 4	Am	ounts may be ro	unded	-			SCHEI	DULE B - PART
Schedule B – Part 1		to whole dollars	5.		Statement cov		CALIFORN	A 460
Loans Received					from7/1	/XX	FORM	-100
SEE INSTRUCTIONS ON REVERSE					through9	/1/XX	Page	of 16
NAME OF FILER							I.D. NUMBER	
George Jetson for Sky Cou	ncil 20XX						123456	
FULL NAME, STREET ADDRESS AND ZIP CODE OF LENDER (IF COMMITTEE, ALSO ENTER I.D. NUMBER)	IF AN INDIVIDUAL, ENTER OCCUPATION AND EMPLOYER (IF SELF-EMPLOYED, ENTER NAME OF BUSINESS)	(a) OUTSTANDING BALANCE BEGINNING THIS PERIOD	(b) AMOUNT RECEIVED THIS PERIOD	(c) AMOUNT PAI OR FORGIVE THIS PERIOL	N CLOSE OF THIS	(e) INTEREST PAID THIS PERIOD	(f) ORIGINAL AMOUNT OF LOAN	(g) CUMULATIVE CONTRIBUTIO TO DATE
Fred Flinstone 301 Cobblestone Way	Bronto Crane Operator, Slate Rock and Gravel			PAID <u>1,000</u> FORGIVEN	s	N/A_%	s_3,000	CALENDAR YEA
Bedrock, CA 70777 [↑] ☑ IND □ COM □ OTH □ PTY □ SCC	Company	s3,000	s0	s0	DATE DUE	\$	X/X/XX DATE INCURRED	sN//
Fred Flinstone 301 Cobblestone Way Bedrock, CA 70777	Bronto Crane Operator, Slate Rock and Gravel			PAID S FORGIVEN	s <u>200</u>	N/A_%	s <u>200</u>	s 2,200
	Company	s0	s200_	s0	DATE DUE	s0	X/X/XX DATE INCURRED	sN/A
				PAID				CALENDAR YEA
				\$ Forgiven	_ \$	RATE %	\$	\$ PER ELECTIO
		\$	\$	\$	DATE DUE	\$	DATE INCURRED	\$
	:	SUBTOTALS	s 200 s	\$ 1,000	\$ 2,200			
Schedule B Summary 1. Loans received this period				\$	200	(Enter (e) on Schedule E, Line 3)		
(Total Column (b) plus unitemized loan	s of less than \$100.)				1,000		Contributor Codes	
 Loans paid or forgiven this period (Total Column (c) plus loans under \$10 (Include loans paid by a third party that) 	0 paid or forgiven.)			\$		C	ID – Individual OM – Recipient C (other than I TH – Other (e.g., I	PTY or SCC)
 Net change this period. (Subtract Lin- Enter the net here and on the Summar 	e 2 from Line 1.)	,			(800)	P	TY – Political Part CC – Small Contri	у
Enter the net nere and on the Summar	y Page, Column A, Line 2.				way be a negative number)			

FORM 460 SCHEDULE C REPORTING NON-MONETARY CONTRIBUTIONS

- Food/beverages
- Rental space
- Polls
- Discounts
- Cryptocurrency

DATE RECEIVED	FULL NAME, STREET ADDRESS AND ZIP CODE OF CONTRIBUTOR (IF COMMITTEE, ALSO ENTER I.D. NUMBER)	CONTRIBUTOR CODE *	IF AN INDIVIDUAL, ENTER OCCUPATION AND EMPLOYER (IF SELF-EMPLOYED, ENTER NAME OF BUSINESS)	DESCRIPTION OF GOODS OR SERVICES	AMOUNT/ FAIR MARKET VALUE	CUMULATIVE TO DATE CALENDAR YEAR (JAN 1 - DEC 31)	PER ELECTION TO DATE (IF REQUIRED)
8/13/XX	Lucky Day 35 Village Rd. Santa Poco, CA 16920	ØIND □COM □OTH □PTY □SCC	Singer, Harry Flugelman Studios	Concert	1,280	1,280	
8/13/XX	Dusty Bottoms 37 Village Rd. Santa Poco, CA 16920			Concert	340	340	
8/13/XX	Ned Nederlander 39 Village Rd. Santa Poco, CA 16920	∏ IND □ COM □ OTH □ PTY □ SCC	Singer, Harry Flugelman Studios	Concert			

NON-MONETARY CONTRIBUTIONS

- Report donated items at fair market value
- The amount it would cost for a member of the public to purchase the item
- Provide a description of good or service
- Aggregate monetary and nonmonetary contributions from a single source



FORM 460 SCHEDULE E REPORTING CAMPAIGN EXPENDITURES

- Political, legislative, or governmental purpose
- Petty cash fund (\$100 or less)
- No cash expenditure of \$100 or more.
- Credit cards OK
 - Must be zeroed out first.
 - Can only be used for campaign purposes, until campaign expenses are fully paid off.

IMPORTANT NOTES

* A spouse or domestic partner of an elected officer or a candidate <u>may not</u> receive compensation from campaign funds for services rendered, including fundraising services for the candidate's campaign.

Campaign funds may not be used for personal purposes

FORM 460 SCHEDULE E REPORTING PAYMENTS MADE

NAME AND ADDRESS OF PAYEE (IF COMMITTEE, ALSO ENTER I.D. NUMBER)	CODE	OR DESCRIPTION OF PAYMENT	AMOUNT PAID
Orbit City Saloon 11 Empty Space Ln., Orbit City, CA 16944		6/8/XX Strategy lunch (candidate, treasurer, and two others present)	120
Rosie the Robot 1800 Park St., Orbit City, CA 18441		Reimbursement Reimburse candidate for filing	1,000
Orbit City Bank 104 Airway Ln., Orbit City, CA 15763			1,500
SUBVENDOR: Air Travel Phone Bank Systems \$750 321 Atmosphere Way, Orbit City, CA 17834 Credit card	РНО	-	of \$100. Gifts, meals, a re certain details.
payment			20

FORM 460 SCHEDULE E REPORTING SUBVENDOR PAYMENTS

- Subvendors of campaign agents and consultants
- Itemize payments of \$500 or more
- Reimburse campaign workers with 45 days

NAME AND ADDRESS OF PAYEE (IF COMMITTEE, ALSO ENTER I.D. NUMBER)	CODE (DR DESCRIPTION OF PAYMENT	AMOUNT PAID
Consulting 11 Newburgh St. Soho, CA 17762	CNS		\$3,000
VENDORS PAID \$500 OR MORE: Spacely's Prints, 29 Breeze Way, Orbit City, CA 16520 \$750 Mac's Voter Systems, 7 Hover Rd., Orbit City, CA 15499 \$525		PRT VOT	

FORM 460 SUMMARY PAGE

 Complete summary page last to input totals from schedules

Campaign Disclosure Statement Summary Page	Amounts may be round to whole dollars.		9/1/XX	SUMMARY PAGE CALIFORNIA 460 FORM 0f 16
SEE INSTRUCTIONS ON REVERSE				I.D. NUMBER
George Jetson for Sky Council 20XX				123456
Contributions Received	Column A TOTAL THIS PERIOD (FROM ATTACHED SCHEDULES)	Column B CALENDAR YEAR TOTAL TO DATE	Running in Both t	nmary for Candidates he State Primary and
1. Monetary Contributions Schedule A, Line 3	s 2,060	s 2,060	General Elections	
Initial y Contributions	\$ (800)	\$ 7,200		
3. SUBTOTAL CASH CONTRIBUTIONS	s 1,260	\$ 9,260	20. Contributions Received	N/A for local
4. Nonmonetary Contributions	1,620	1,620	21. Expenditures	candidates
5. TOTAL CONTRIBUTIONS RECEIVED	\$ 2,880	\$ 10,880	Made \$	• •
Expenditures Made			Expenditure Limit	Summary for State
6. Payments Made Schedule E, Line 4	\$ <u>14,925</u>	\$ <u>14,925</u>	Candidates	·····, ····
7. Loans Made Schedule H, Line 3	0	0	22.	
8. SUBTOTAL CASH PAYMENTS Add Lines 6 + 7	\$ <u>14,925</u>	\$ <u>14,925</u>		A few lessel
9. Accrued Expenses (Unpaid Bills) Schedule F, Line 3		2,000	Date of	A for local
10. Nonmonetary Adjustment Schedule C, Line 3		1,620	(mm/c Ca	andidates
11. TOTAL EXPENDITURES MADE Add Lines 8 + 9 + 10	\$ <u>15,545</u>	\$ <u>18,545</u>	/,	ψ
Current Cash Statement			//	\$
12. Beginning Cash Balance Previous Summary Page, Line 16		To calculate Column B,		
13. Cash Receipts Column A, Line 3 above		add amounts in Column A to the corresponding	+ A us sound a line dial is a setting	
14. Miscellaneous Increases to Cash Schedule I, Line 4		amounts from Column B	reported in Column B.	may be different from amounts
15. Cash Payments Column A, Line 8 above	14,925	of your last report. Some amounts in Column A may		
16. ENDING CASH BALANCEAdd Lines 12 + 13 + 14, then subtract Line 15	\$10,840	be negative figures that should be subtracted from		
If this is a termination statement, Line 16 must be zero.		previous period amounts. If this is the first report being		
17. LOAN GUARANTEES RECEIVED Schedule B, Part 2	\$0	filed for this calendar year, only carry over the amounts		
Cash Equivalents and Outstanding Debts		from Lines 2, 7, and 9 (if any).		
18. Cash Equivalents See instructions on reverse				
19. Outstanding Debts Add Line 2 + Line 9 in Column B above	\$9,200			FPPC Form 460 (Jan/2016)
Clear Summ Pg Print Form		I	FPPC Advice: ad	lvice@fppc.ca.gov (866/275-3772) www.fppc.ca.gov



FORM 497

24-hour/10-day contribution report

FORM 497 24-HOUR/10-DAY CONTRIBUTION REPORT

- \$1,000 or more from a single source within the 90 days before and on the date of the election
- Filed by personal delivery, guaranteed overnight mail, fax, email

497 Contribution Report Amounts may be rounded to whole dollars.										
NAME OF FILER George Jetsor	n for Sky Counci	I 20XX	Date of This Filing	1/12/20XX	Date Stamp	CALIFO FOR				
AREA CODE/PHONE NUMBER I.D. NUMBER (f applicable) (555) 555-1234 123456		Report No.	3		For	Official Use Only				
STREET ADDRESS 1345 Skyway Ln.		Amendmer to Report No.								
сітү Orbit City		STATE ZIP CODE CA 90099	(explain below) No. of Pages	1						
1. Contribution(s) Received									
DATE RECEIVED	FULL NAME	, STREET ADDRESS AND ZIP CODE OF (IF COMMITTEE, ALSO ENTER I.D. NUMBER)		CONTRIBUTOR CODE*	IF AN INDIVIDUAL, ENTER OCCUPATION AND E (IF SELF-EMPLOYED, ENTER NAME		AMOUNT RECEIVED			
	Rosie's Robot R 93 Sky High Rd. Orbit City, CA 1			IND COM OTH PTY SCC			\$1,500 Check if Loan			



FILING SCHEDULES

When and where to file.

FILING SCHEDULES

SUMMARY

Candidates and committee should be referred to filing schedules if they have questions about:

- Which forms to submit
- Filing Periods
- Deadlines
- Resources/Additional Information*

IMPORTANT NOTES

 * While filing schedules list additional information, the filing schedule may not have all information. Please contact the FPPC for questions about filing schedules.

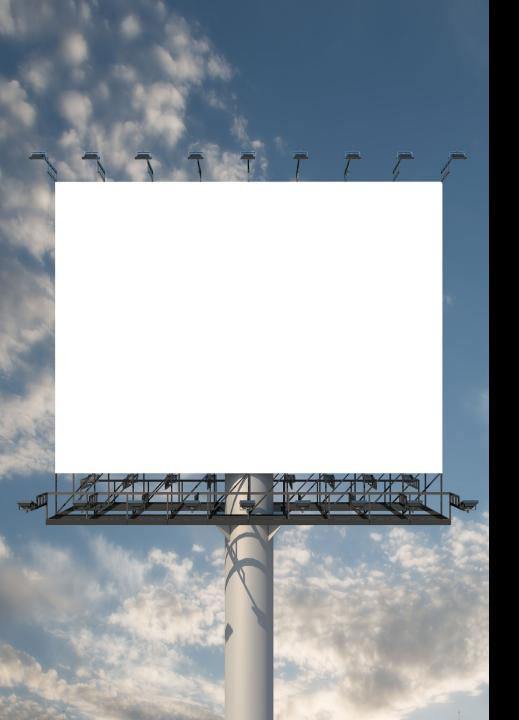
FILING SCHEDULES

Fair Political Practices Commission

Filing Schedule for Candidates and their Controlled Committees for Local Office Listed on the November 5, 2024 Ballot

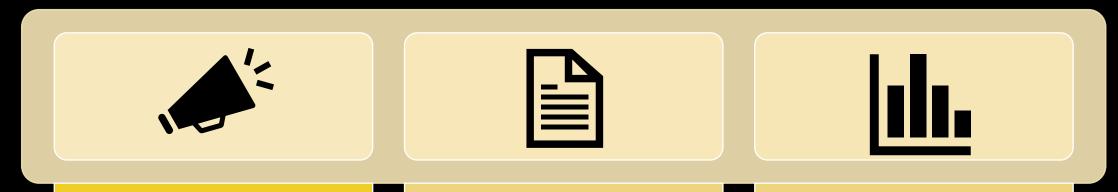
Deadline	Period	Form	Notes
Jul 31, 2024 Semi-Annual	* – 6/30/24	<u>460</u>	All committees must file this statement.
Within 24 Hours Election Cycle Reports	8/7/24 – 11/5/24	<u>497</u>	 File if a contribution of \$1,000 or more in the aggregate is received from a single source. File if a contribution of \$1,000 or more in the aggregate is made to or in connection with <i>another</i> candidate or measure listed on the November 5, 2024, ballot. The recipient of a non-monetary contribution of \$1,000 or more in the aggregate must file a Form 497 within 48 hours from the time the contribution is received. File by personal delivery, e-mail, guaranteed overnight service, or fax. The committee may also file online, if available.
Sep 26, 2024 1 st Pre-Election	7/1/24 – 9/21/24	<u>460</u> or <u>470</u>	Each candidate listed on the ballot must file Form 460 or Form 470 (see below).
Oct 24, 2024 2 nd Pre-Election	9/22/24 – 10/19/24	<u>460</u>	 All committees must file this statement. File by personal delivery or guaranteed overnight service. The committee may also file online, if available.
Jan 31, 2025 Semi-Annual	10/20/24 – 12/31/24	<u>460</u>	All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before December 31, 2024.
			After the election we get condidates f

After the election, most candidates file the 460 semiannually until the committee is terminated.



ADVERTISEMENT DISCLOSURES

ADVERTISING DISCLOSURES



Advertising disclosures are the portion of a political message that identifies the committee that paid for or authorized the communication. Some examples of advertising disclosure are, "Paid for by [committee name]" or "Ad paid for by [committee name]". Advertising disclosures can vary so you should review the advertising disclosure charts on the FPPC website, in the campaign manuals or feel free to contact the FPPC with any questions.

ADVERTISEMENT DISCLOSURES

Political Advertising Disclaimers

1. Communications by Candidate Committees for their own Election

The disclaimer must include, unless otherwise noted: "Paid for by committee name"

Examples: "Paid fo "Paid fo

"Paid for by Jones for Assembly 20XX" "Paid for by Friends of Smith for Mayor 20XX"

Communication	Disclaimer and Manner of Display
All mass mailings – more than 200 substantially similar pieces of mail sent within a calendar month	 Candidate's committee name and address (on file with Form 410) on outside of mailing (if no Form 410 on file, use candidate's name and address)
	 "Paid for by" must be in the same color and font as the committee name and address and immediately in front of or above the name and address
	If sent by more than one candidate or committee:
	 Also on at least one insert in the mailing
	No less than 6-point type and in a contrasting print or color
	 Return envelopes (if included in solicitation) – committee's name, address and ID number are recommended but not required
All mass electronic mail – more than 200 substantially similar emails sent within a calendar month	 "Paid for by [name of candidate or committee]" must be in at least the same size font as a majority of the text (no address is required on mass electronic mailings)

ADVERTISEMENT DISCLOSURES IDENTIFICATION ON MASS MAILINGS

 If more than 200 similar pieces are sent in a calendar month: Paid for by George Jetson for Sky Council 20XX 1345 Skyway Ln. Orbit City, CA 90099



Spacely Sprockets 545 Altitude Square Atmosphere, CA 17662

MASS MAILINGS

RECORDKEEPING REQUIREMENTS

Retain a copy of each mass mailing. In your records, keep note of:

- Date sent
- Method of postage
- Number of pieces
- Copy of the mailing





AFTER THE ELECTION

What to do after the election.

AFTER THE ELECTION SUCCESSFUL CANDIDATES

THOSE NOT COVERED BY AB 571

File reports and pay \$50 while committee remains open Receive contributions to pay off campaign debt Use leftover funds for future election if they are redesignated or transferred

Leftover funds become surplus 90 days after leaving office

AFTER THE ELECTION CANDIDATES NOT COVERED BY AB 571

File statements and pay \$50 while committee remains open Use leftover funds for future election if they are redesignated or transferred



AFTER THE ELECTION RUNNING FOR OFFICE AGAIN?

FOR THOSE NOT COVERED BY AB 571

Running for the SAME office

- File 501
- File *amended* Form 410 (committee name will need to be changed)

Running for a DIFFERENT office

- File 501
- File a new 410
- Open new bank account
- Transfer funds to new bank account
 - Note: funds and assets must be transferred before becoming surplus



RESOURCES

FPPC's website and more helpful tools!

FPPC'S WEBSITE www.fppc.ca.gov

	About FPPC	The Law	_earn	Advice Enfo	rcement	Transparency Portal	Media Center	
	campaign laws, candidate toolki information about campaigns. Conflicts of Interest Learn what constitutes a conflic	in limits, campaign forms, changes s, advertising rules and other help Rules of interest and how to determine i from participating in a government	ul course require Rules on Information on and who is req I Guidance	Rules register as a lobbytist, report lobbyting ments or view hetpful manuals. Conflict of Interest Cod what a conflict of interest code is, he quired to be listed. In filing Officers or filing officers dealing with campaign	es w to update them,	Public Officials and Employees Resources for public officials and employees abo conflicts of interest and other rules every public s Training & Outreach Wew resources and upcoming training opportunit treasurers, committees, fling officers, conflict of i and Form 700 filers.	ut ethics training, gifts, ervant must follow. ies for candidates,	
Le	Ocated in Sacramento, th uspected violations of the	e FPPC has jurisdicti	on to investigate across California		A COLUMN TWO IS NOT THE		123 1	
	^{-iie a} Form 700		How to File a	Complaint		Need a Form? View All Forms		
	Vant To /iew Find File	Get Involved				Resources For		
• F • U	Filing Deadlines Form 700s Filed by a Public Jpcoming Events Training and Outreach	Official	• Hearings, Me	t Case Resolutions eetings and Workshops Commission Meetings eos		 Candidates & Committe Public Officials & Emplo Lobbyists 		

FPPC'S WEBSITE CANDIDATE TOOLKIT

Control Contro Control Control	FPPC Home Page	Learn		Campaign Ru	Iles	Candidate Toolkit					
Bottom I Campaign Rotations Concidate Docidit 			tices Commission		Search						
Candida tools Spacing Registry Candidates Candidates Spacing Registry Candidates			Learn Advice	Enforcement Transparency Portal	Media Center						
 State Contribution Limits and Voluntary Expenditure Cellings Campaign Forms Campaign Advertising - Requirements & Restrictions Campaign Advertising - Requirements & Restrictions Campaign Reports Cam			Candidate Too	olkit							
Expenditure Ceilings Charpaign Comms Campaign Disclosure Manuals Campaign Disclosure Manuals Campaign Communications Candidate Toolkit Campaign Reports Campaign Communications at Public Campaign Reports Campaign Related Communications at Public Campaign Communications at Public		When and Where to File Campaign Statements		Search							
 Campaign Communications Campaign Communications at Public Expense-The Do's & Don'ts Campaign Communications at Public Expense-The Do's & Don'ts Campaign Continuonations at Public Expense-The Do's & Don'ts Campaign Continuonations at Public Expense-The Do's & Don'ts Campaign Communications at Public Expense-The Do's											
 Campaign Disclosure Manuals Campaign Advertising - Requirements & Restrictions Candidate Toolkit Getting Started Campaign Reports Campaign Reports Campaign Reports Campaign Reports Campaign Communications After the Election Campaign Related Communications After the Election Campaign Related Communications at Public Expense-The Do's & Don'ts Campaign Related Communications at Public Campaign Relatete Communications at		Campaign Forms	to help you understand the rule	rules that ensure transparency and accountability in California elections. Click on the							
 Campaign Advertising - Requirements & Restrictions Campaign Advertising - Requirements & Campaign Reports Campaign Communications Getting Started Getting Started Gampaign Communications Campaign Communications Campaign Communications Campaign Communications Campaign Reports Campaign Reports Campaign Communications Campaign Reports Campaign Communications Campaign Related Communications at Public Expense-The Do's & Don's Local Campaign Ordinances David Related Communications David Related Communications Local Campaign Ordinances Service Campaign Communications Campaign Communications at Public Expense-The Do's & Don's Campaign Ordinances Service Campaign Ordinances Service Campaign Communications at Public Expense-The Do's & Don's Campaign Ordinances Service Campaign Ordinances Service Campaign Communications at Public Expense-The Do's & Don's Service Campaign Ordinances Service Campaign Ordinances Service Campaign Ordinances Service Campaign Communications at Public Enservice Campaign Communications at Public Expense-The Do's & Don's Service Campaign Ordinances Service Campaign Ordinances Service Campaign Ordinances Service Campaign Communications at Public Enservice Campaign Communications at Public Enservice Campaign Activity FAQs 		Campaign Disclosure Manuals	campaign!	npaign!							
 Candidate Toolkit Getting Started Campaign Reports Campaign Communications Campaign Communications After the Election Campaign Related Communications at Public Expense-The Do's & Don'ts Campaign Ordinances Ducal Campaign Ordinances Parki Public Function Setting Public Funct			Campaign Reports	ns							
Basic Rules for Candidates Local Campaign Ordinances Other Resources Basic Rules for Candidates Data Edge for Target and the for State Campaign Ordinances Other Resources Basic Rules for Candidates Data Edge for Target and the for State Campaign Ordinances Other Resources Basic Rules for Candidates Data Edge for Target and the for State Campaign Ordinances Other Resources		Candidate Toolkit	After the Election								
 Campaign Communications Campaign Communications After the Election Campaign Related Communications at Public ExpenseThe Do's & Don's Local Campaign Ordinances Data Data for Journance Data Data for Journance Campaign Communications Campaign Disclosure Manual 1 for STATE Candidates Campaign Disclosure Manual 2 for LOCAL Candidates, including Judges. Training & Outbreach Campaign Activity FAQs 		Getting Started	Other Resources								
 Campaign Communications Campaign Communications After the Election Campaign Related Communications at Public Campaign Related Communications at Public Campaign Ordinances Local Campaign Ordinances Data Data for Journance Campaign Ordinances Campaign Communications Campaign Communications Campaign Communications Campaign Communications Campaign Communications Campaign Communications at Public Campaign Ordinances Campaign Communications Campaign Communications Campaign Communications at Public Campaign Communications at Public Campaign Ordinances Specific Advice Line: 1 (866) ASK-FPPC (275-3772) Specific Adv		Campaign Reports									
 After the Election Campaign Related Communications at Public ExpenseThe Do's & Don'ts Local Campaign Ordinances Datis Date for Journal of the formation of t		Campaign Communications	Campaign Disclosure Mar								
Candidates		After the Election	On-Demand Video for Car	ndidates and Treasurers							
Candidates Local Campaign Ordinances • FPPC Advice Line: 1 (866) ASK-FPPC (275-3772) 9:00 AM - 11:30 AM, Monday through Thursday	Basic Pules for			Campaign Activity FAQs							
Candidates 9:00 AM - 11:30 AM, Monday through Thursday		Local Campaign Ordinances	FPPC Advice Line: 1 (866								
• FPPC Advice Email: advice@fppc.ca.gov	Candidates	Basic Rules for Treasurers									



THANK YOU

advice@fppc.ca.gov

- **\$** 1(866)275-3772*1
- 🛗 Monday Thursday
- 🙋 9:00 am 11:30 am