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MEMORANDUM

TO: Honorable Mayor & City Council
FROM: Erin Roseman
Director of Finance
SUBJECT: FY 2022-23 Proposed Midcycle Budget
Development Questions/
Responses #2
DATE: June 23, 2022

PURPOSE

The purpose of this memorandum is to transmit to the full City Council and public, responses to questions raised by City Councilmembers and the public related to the Fiscal Year (FY) 2022-23 Midcycle Budget. To the extent additional information becomes available on any of the responses below, updates will be provided.

For questions, please contact Bradley Johnson, Budget Administrator, at (510) 238-6119.

Respectfully submitted,

s/s

ERIN ROSEMAN
Director of Finance

QUESTIONS AND RESPONSES

Questions from Council President Bas:

1. Head Start — There are 8 FTE Refuge Naturalist Positions in Human Services in the Mid-Cycle Budget. What are these positions going to be and when will they be filled? Does it make sense to budget them for the whole year if the job descriptions haven't been finalized? Which new positions introduced in the last fiscal year still need to be filled?

The Refuge Naturalist positions are salary placeholders for new Head Start positions until new classifications are established. Staff is currently in the job specification review process to establish the Family Service Specialist classification with Human Resources (HR) and the Unions. The process is in the final stages of approval. This item is scheduled to go before the City Council at the June 21st and July 5th council meetings. Upon approval, 6 Refuge Naturalist positions will be converted to the Family Service Special job class.

A second job class, Coach, is still in development pending HR approval. The review process is expected to be finalized by the end of July/August. Please note that most positions have staff currently linked to them, so budgeting for less than one year would impact the total amount of salaries needed for the fiscal year.

Approximately 25% of new positions introduced in the last fiscal year still need to be filled and/or are in the process of being filled. These positions are all federally funded by Head Start.

2. SSB Tax (Measure HH) Fund — What is the SSB Tax Fund fund balance? What expenses are encumbered? For the \$7.89M projected for FY 2022-23 in the SSB Tax Fund, how are proposed funds to be allocated compared to the Community Advisory Board's recommendation below? Can any other dedicated funds be used for these allocated expenses?

- **20% City Agencies**
- **10% HSD**
- **10% OPRYD**
- **12% OUSD**
- **60% Community Investments (Direct assistance and Community based grants)**
- **8% Admin, Evaluation and Communications**

The link to OpenGov (<https://stories.opengov.com/kR8Oi4uHA/published/undefined>) shows an estimated available fund balance of negative \$574,776.

The following items are encumbered:

- \$25,035.35 for administrative services in the healthy kids project.
- \$566.67 Oakland Parks Recreation and Youth Development (OPRYD) supplies in the healthy kids project.
- \$7,825.00 OPRYD miscellaneous services in the administrative project.

The FY2022-23 Midcycle Mayor's Proposed budget allocations for Sugar Sweetened Beverage Tax (SSBT) funds are in the chart below:

Mayor's Proposed SSBT FY2022-23 Midcycle Budget	
City Administrator 3%	226,676.00
Finance Department 4%	329,331.00
Oakland Parks and Recreation Department 38%	3,028,603.00
Human Services Department 44%	3,591,660.00
Economic and Workforce Development Department 5%	400,000.00
Non-Departmental and Port 6%	500,000.00
Total Proposed Allocation	8,076,270.00

The breakdown of these expenditures can be viewed online in the department summaries page SSBT fund number (1030) using this link:

<https://stories.opengov.com/oaklandca/published/PWmUAZnR>.

The only available funding source to support SSBT is the General Purpose Fund (GPF). There is \$8.0 million of one-time GPF fund money allocated in the proposed budget that can be invested in priorities as determined by the City Council.

3. Why were these OFCY grant requests declined:

Project Touch Down

Project Touch Down submitted two proposals, each requesting \$100,000 Oakland Fund for Children and Youth (OFCY) grant with a stated current organizational budget of \$167,500. Each proposal's request of a \$100,000 OFCY grant exceeded the request limit for small and emerging applicants. Page 9 of the Request for Proposal (RFP) under Small and Emerging Applicants states "Small and Emerging Applicants must limit their total and/or combined OFCY requests to no more than 50% of their overall organizational budget."

Spanish Speaking Citizens Foundation

East Bay Spanish Speaking Citizens' Foundation - LIBRE (Leading the Independence of our Barrios for Raza Empowerment) was one of 69 proposals received in the Youth Leadership and Development strategy requesting almost \$12M. This strategy received the highest number of proposals and OFCY ultimately funded 33 programs at \$4.65M. LIBRE was ranked 43rd based on average score.

4. What is the status of the Youth Spirit Artworks request to lease Covenant House plus operating costs? What response did they receive from Human Services?

The land Covenant House utilized at Hegenberger is not currently available. There is not a definitive date for when it will be available. There are no plans to fund a second tiny home village (THV) managed by Youth Spirit Artworks (YSA). Based on outcomes from FY 21/22 and the current complete redesign of the THV program, staff recommends a reevaluation of the program prior to the allocation of additional funds.

5. Please provide a full accounting of how ARPA funds have been allocated and expended to date. What are the allowable uses? Can funds be used through 2024? How is the Administration planning to use remaining ARPA funds?

Please provide more information on the Q3 Finance Report (table 10) which shows that OPD will receive \$87.02 million in ARPA funds in addition to \$33.06 million in ARPA funds allocated last year — a total of \$120 million of the \$188 million in total ARPA funds, and \$5 million in CARES Act funding last fiscal year. Is this correct?

Resolution 88721 CMS accepted and appropriated an anticipated American Rescue Plan Act (ARPA) award in the amount of \$188.08 million. Of this, \$33.06 million were allocated in FY20-21 for Public Safety Costs for Oakland Police Department (OPD), \$87.02 million were allocated in FY21-22 for Public Safety Costs (OPD), and \$68.00 million are anticipated to be allocated in FY22-23 for Public Safety Costs (OPD). This would account for the entire \$188.08 million in ARPA Funds received and would not leave any available balance for FY23-24.

ARPA is additional funding provided by the U.S. Department of Treasury to help state and local governments address any negative economic impact caused by the coronavirus disease (COVID). The city received funding to address the significant revenue drop and increased public safety cost due to the COVID pandemic. Funding was not earmarked for a specific department. We received ARPA funding in two installments, in FY 2021 and FY 2022, and will spend it over three fiscal years (FY 2021, FY 2022, and FY 2023). ARPA funds helped close a massive revenue shortfall that would have resulted in significant cuts to City services citywide, including, but not only, police. The decision to use OPD payroll as a single large category of expense was a matter of accounting for the money in the clearest way possible. Since OPD payroll costs are the single largest category of expense for the City of Oakland, we used that category to simplify the accounting adjustments necessary to meet City Council's direction on the use of these funds. A similar accounting adjustment was made that allocated \$5 million out of the \$37 million received under the Coronavirus Aid, Relief, and Economic Security (CARES) Act to cover eligible OPD payroll costs. These accounting adjustments do not change what was budgeted or spent.

Additionally, Resolution 88520 CMS accepted and appropriated \$12.87 million in Emergency Rental Assistance Program (ERAP) grant funds from the U. S. Department of Treasury, and Resolution 88792 CMS accepted and appropriated \$19.64 million in ERAP II grant funds to provide financial assistance, including rental assistance, housing stability services and housing related legal services to eligible households.

6. How are excess Real Estate Transfer Taxes (RETT) proposed to be allocated?

The FY21-22 revenue projections anticipate \$14.99 million in excess RETT (as of Q3), of which \$3.75 million are proposed to be allocated to the Vital Services Stabilization Fund (VSSF) and the remaining \$11.24 million are proposed to be appropriated to address negative fund balances. Such appropriation would be consistent with the required use of such funds under the Consolidated Fiscal Policy (CFP).

The proposed FY22-23 Midcycle Budget contains \$15.76 million in anticipated excess RETT of which \$3.94 million are proposed to be allocated for the VSSF, \$3.94 million are proposed to be allocated for long term obligations, and \$7.88 million are proposed to be allocated for one-time expenditures.

Additional information is available online through OpenGov:

<https://stories.opengov.com/f5wGTkkYe/published/undefined>.

7. What is the repayment plan for negative fund balances? Are these payments required? How much future ongoing funds does this free up? Please confirm that amount is \$6M.

Negative fund balances accumulate over time and are largely due to historical years of operating expenses that could not be sustained and/or ongoing expenditures that outpaced ongoing revenues. In 2009 City Council adopted Ordinance No. 12946, codifying the desire to repay negative funds, with a highlight on Internal Service Funds. The repayment plan is a ten-year plan, 2009-2029, to reduce select Funds negative fund balances back to zero. The plan was postponed during FY2020-21 Midcycle Policy Budget and then resumed in the FY21-23 Biennial Budget. See the link to the Informational Report for more information:

<https://cao-94612.s3.amazonaws.com/documents/Status-of-Negative-Funds-FY-2021-Informational-Memo.pdf>.

The table below shows the amounts for the FY2022-23 Repayment Plan for the Funds that we cited to be fully repaid in the FY2022-23 Proposed Midcycle Policy Budget. The Funds selected to be fully repaid are Internal Service Funds and a Reserve Fund, all of which are on the Formal Repayment Plans:

Fund Number	Fund Description	FY22-23 Annual Repayment Amount
1100	Self Insurance	2,886,779.00
1750	Multipurpose	983,055.00
4300	Reproduction	304,600.00
4500	Central Stores	780,199.00
4550	Purchasing	24,492.00
4600	IT	357,000.00
4200	Radio/Telecom	78,000.00
5510	Capital Reserve	220,500.00
Repayments for FY22-23		5,634,625.00

There is \$5.6M of repayments and approximately an additional \$200K for negative interest allocation for a total of \$5.8M. Additional information about negative funds is available online through OpenGov: <https://stories.opengov.com/oaklandca/published/puwPHfMkz>.

Yes, these payments are required. The repayment plan, continued payments, and prepayments are viewed favorably by the external auditors, rating agencies, and investors. Addressing negative balances with one-time revenues bolsters the City's long-term financial health and creditworthiness.

Staff estimates that absent a full repayment in the current fiscal year repayment amounts in FY 2023-24 would substantially escalate due to negative interest accrual and additional expenditures once recalculated for the FY 2023-25 Biennial Budget.

By making the required payments, pre-payments, and reducing the overall Negative Funds, Staff estimates that in the FY 2022-23 Proposed Midcycle Budget will reduce roughly \$6.5million in ongoing expenditures beginning in FY 2023-24.

<https://stories.opengov.com/oaklandca/published/puwPHfMkz>

8. Please provide Fund Balances for Asset Forfeiture Funds (2117, 2910, 2912).

The fund balance for the Department of Treasury Fund (2117) is estimated at \$219,591. The fund balance for the Federal Asset Forfeiture: 15% fund (2910) is estimated at -\$87,024. The fund balance for Federal Asset Forfeiture: City fund (2912) is estimated at \$552,269.

Usage of Asset Forfeiture funds is restricted based upon standard agreements required by the Federal Government.

9. What are the estimated costs to the City for November ballot measures?

The estimated cost for the November 2022 ballot measures is highly dependent on many unknown factors. It is reasonable to assume \$1.2M per measure however the exact cost will only be known to City staff following the election and once Alameda County has invoiced the City.

10. What is the estimated cost and funding source for an effective city-wide outreach program on local redistricting changes that could be implemented across multiple print and media platforms and effectively reach all Oakland residents and language communities in advance of the November election?

The Redistricting Commission has not discussed or developed a plan for a citywide outreach program on local redistricting changes. However, staff has prepared the following assessment and estimate in response to this question. The City contracted with the East Side Arts Alliance to support development and implementation of an outreach plan throughout the redistricting process. This included tabling and engaging residents at community events and maintaining an email distribution list to share information about redistricting, how the process could affect

residents and how to get involved in the process or share feedback with the Redistricting Commission. These outreach messages and materials were printed and/or communicated to the public in multiple languages. This contract with East Side Arts Alliance was \$40,000, paid through the General Purpose Fund (GPF) (1010). To conduct an effective citywide outreach program on local redistricting changes in advance of the November election, staff estimates that a minimum of an additional \$40,000 from the GPF would be required to design and implement this program across multiple print and media platforms to effectively reach Oakland residents.

11. What are the estimated costs (salary and fringe benefits) for the following City Council positions?

- a. 1 additional FTE position for each of the 8 Councilmember offices
- b. 1 FTE position of Budget Analyst for the Council Office
- c. 1 part-time position for the Council Administrative office
- d. Expanding the current part-time position for the Council Administrative office dedicated to the Council President.

The cost to add 1.00 FTE City Councilmember's Assistant is \$214,829 per year; to add 8.00 FTEs, one for each Councilmember is \$1,718,632 per year. The cost to add 1.00 FTE Budget & Management Analyst, Principal is \$302,307 per year. An additional 0.50 FTE City Council Admin Assistant for the Council Administrative Office will cost \$69,243. To expand the 0.44 FTE position to 1.00 FTE that is currently dedicated to the Council President will cost an additional \$120,302 per year.

12. How can we review fund balances?

Fund balances are available for review through OpenGov using this link [E-4 - Summary Table by Fund - Proposed FY22-23 \(opengov.com\) - https://stories.opengov.com/kR8Oi4uHA/published/undefined](https://stories.opengov.com/kR8Oi4uHA/published/undefined)

13. Can we have a chart of accounts so we can review the fund balances in the budget book?

Please see list attached. Descriptions of Budgeted City Funds, their sources and uses are also available on OpenGov.

14. What fund balances are available for parks improvements e.g. Measure Q parks and economic development/business support?

Measure Q does not project to have any available fund balance. The only available funding source is the General Purpose Fund (GPF). There is \$8 million of one-time GPF funds allocated in the proposed budget that can be invested in priorities as determined by the City Council.

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Questions From Vice Mayor Kaplan

1. What is the cost to add Love Life signage throughout the city?

For a typical sign, a high-level cost estimate is \$450 per sign, including materials, fabrication, and installation by City staff. Costs will be higher for fabrication and installation by contractor. Staff capacity, rather than funding, is typically the limiting factor on sign projects.

2. Please Provide a Summary of Expenditures related to Use of Fund Balance for Measure BB Transportation Funds (Detailed Breakdown Attached):

Materials and Equipment to support street safety and traffic calming operations: \$0.68M. CIP Program, including Adeline Bridge, Safe Streets, BRT Project, and Grant Matching: \$10.99M. Use of Fund Balance Adopted for FY22-23 at the Biennial: \$2.93M. Support of ongoing operations: \$4.38M. Total Use of Fund Balance: \$18.98M.

QUESTIONS AND RESPONSES – REISSUED AND REVISED

Below is a revised response to the Questions/Responses Memo #1 issued on June 20, 2022. We are reissuing to ensure all questions/responses remain in the same memo format to provide additional information and clarifying statements.

Questions from Council President Bas:

1. In addition to a new housing and infrastructure bond (new Measure KK), what funding sources are available to replenish the Acquisition & Conversion to Affordable Housing (ACAH) Fund, which supports tenants to purchase their homes with land trusts and co-ops to make them permanently affordable? What is the \$12M funding source for the preservation NOFA to be released in the Summer/Fall, described at the June 7 Council meeting?

The Affordable Housing Trust Fund would be eligible to replenish the ACAH Fund, but there is no available fund balance. Staff is preparing to go to Council in the Fall to provide clarity on the \$12 million funding source. The funding sources for the \$12M will be Job/Housing Impact Fee (JHIF) and Affordable Housing Impact Fees (AHIF).

2. What funding sources are available to implement the following 2021 budget policy directive — “4. Prioritize State Funding for Development of Housing for Transitional Aged Youth (TAY) - - In coordination with the Oakland Unified School District, direct City Administration to allocate at least \$5 million of state affordable housing funding for the development of the Career Technical Education Hub at 1025 2nd Avenue, Oakland, for TAY Housing, which is a partnership with the Oakland Unified School District and will house approximately 100-150 TAY in this safe and neutral location.” Can the \$2M HHAP 3 youth set-aside, described at the June 7 Council meeting, be allocated towards this?

Homeless Housing, Assistance and Prevention Grant funds are only eligible for housing youth that are already homeless. If the TAY Housing meets the criteria, then HHAP funding would be eligible for this purpose. Please note, staff are scheduled to meet with the Youth Action Board on homelessness next week to identify a project for the remaining HHAP funds estimated at \$1.9 million. HHAP funds cannot be used for the development of the Career Technical Education Hub.

3. What are the potential funding sources for acquiring the Lake Merritt Lodge and what is the acquisition cost?

Negotiations with the private property owner are ongoing and there is not yet an established acquisition cost for the Lake Merritt Lodge. There are various appraisals for the site, specific dollar values should be discussed confidentially/private to not bias negotiations with the property owner.

Housing Consortium of the East Bay, the City's non-profit partner that has been operating LML since it opened as an emergency shelter, are negotiating with the owner the terms of a potential purchase by HCEB, which staff is supportive of. They are applying for grant funds from the State Community Care Expansion Program (CCE).

4. What is the current level of maintenance, management and servicing of homeless encampments for sanitation and trash collection? What expansion is possible with existing funds? What additional funds would be needed to do a good job?

Public Works' Keep Oakland Clean and Beautiful (KOCB) division provides a number of collection services to homeless encampment sites. KOCB provides weekly service to 29-34 encampments throughout the city. The services include scheduled container services (very much like regular container trash service). In addition, KOCB has the capacity to close out up to 400 work orders per week. Often those work orders include areas in or around homeless encampments. Within the new budget this year, KOCB will be adding additional cameras to place in and around hotspots near homeless encampments to ensure illegal dumpers/haulers are not taking advantage of homeless encampment sites. In addition, KOCB added overtime into this year's budget to conduct Neighborhood Cleanup/Bulky Item Block Parties (like our once-a-month Bulky Item Block Party) in Council Districts that have excessive illegal dumping problems near encampments. KOCB will be working with community groups to help support our neighborhood cleanup bulky item collection program by adopting the spot after KOCB's event. The midcycle budget includes funding for overtime for KOCB to complete these tasks.

5. What funds are available for MACRO in this 2 year cycle and beyond, including funding source and any restrictions? How much has been expended to date and on what? What level of program, staffing and infrastructure is possible with current funds, including the current pilots in East and West Oakland, expansion to Central Oakland, and expansion citywide? What additional funds are needed for a full citywide expansion?

a. What funds are available for MACRO in this 2 year cycle and beyond, including funding source and any restrictions?

Funding is available in fund (1010) \$5,001,457 (this is based on the adopted FY22 and proposed FY23 budget). Funding is available in fund (2159) from the State Grant of \$10,000,000 and there are no restrictions on use of funds. Staff does not intend to use any of the State Grant for real property or property improvements as that was not the intended use for the grant funds.

b. How much has been expended to date and on what?

- Personnel = \$406,857.63
- Operations and Maintenance (O&M) = \$316,834.63
- Total = \$723,692.26

c. What level of program, staffing and infrastructure is possible with current funds, including the current pilots in East and West Oakland, expansion to Central Oakland, and expansion citywide?

To meet the operational goals of the MACRO pilot program, simultaneous coverage across impact zones (West & East Oakland) for up to 16 hours of coverage, a staff of 20 Responders is required. We currently have 16 Responders who have made it through the hiring process with 4 more coming on in June/July. For expansion into Central Oakland and City-Wide, the budget would need to be updated to reflect additional equipment and staffing needs. We project a staff increase of 6-10 additional Responders for expansion throughout the city. Additional equipment will be required to support expansion into other zones. 2-3 extra rental vehicles will cover expansion goals.

The infrastructure needs of the MACRO program for the pilot and beyond will benefit from an investment in the existing facilities of the Fire Training Center to better accommodate a MACRO staff of 10-30 during hours of operation. With a projected price tag of up to \$1.5 million, upgrades to the training division would allow for MACRO to operate independently of the Training Division activities / space and provide a home for MACRO for the next 3-5 years, while a more permanent facility is sought.

d. What additional funds are needed for a full citywide expansion?

For citywide expansion following the pilot, which runs through FY 2022-23, \$3 million would be needed starting in FY 2023-24 to cover additional staff, equipment and facility upgrades at the Fire Training Center to house MACRO for the next 3-5 years. Beyond the pilot, MACRO would require an estimated annual budget of at least \$10 million. The Administration and Council should discuss in advance of the next two-year budget process.

6. Please describe and break down the \$11M increase in the Police budget?

A detailed breakdown of the \$11 million is provided below. On a percentage basis the increase in OPD's Budget is lower than all but 2 City Departments.

Item	Description	Amount
1	Addition of Police Academies as per Reso 88942 C.M.S.	\$4,168,965
2	Continued Implementation of District Area 6 deploys resources which directly address violent crime and priority calls. To fully staff and fund patrol operations in Area 6, non-patrol positions will continue to remain frozen.	\$3,355,450
3	COLA for 336 Civilians in OPD	\$1,601,179
4	O&M for the following items: 1. Ongoing Expenditures: • \$170K for software to enhance audio for body worn cameras.	\$696,000

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	<ul style="list-style-type: none"> • \$49.5K for software which allows OPD to survey a representative portion of the community through the use of online targeted ads via social media. • \$49.5K for software which allows us anonymously survey employees and provide 360 feedback of managers/commanders. • \$46K For Language Line Services (translation). • \$20K Funding for additional cycle of CrimeView subscription and maintenance. <p>2. One-Time Expenditures:</p> <ul style="list-style-type: none"> • \$250K One-time funding for renewed contract with Quartech, which is a company that provides application support services for the OPD VISION system. • \$75K One-time to update Crime Lab equipment. • \$36K for Police evidence equipment and kits. 	
5	<p>Maintain 1.0 FTE Victim's Assistance Liaison to run the Victims Assistance Program.</p> <ul style="list-style-type: none"> • Program Analyst II.AP293 - Amount \$170,758 	\$170,758
6	<p>Unfreezes 3.0 FTE positions in Criminal Investigations</p> <ul style="list-style-type: none"> • Criminalist II.PS112 - Start January 1, 2023 - Amount \$106,143 • Crime Analyst.AP446 - Start January 1, 2023 - Amount \$90,549 • Administrative Assistant I.SS102 - Amount \$114,548 	\$311,240
7.	<p>Police Commission recommendation to add O&M for OPD Wellness/Mental Health unit and add a Program Analyst to oversee the Wellness Unit.</p> <ul style="list-style-type: none"> • \$700K One-time O&M for OPD Wellness/Mental Health unit • Program Analyst III.SC204 - Amount \$197,643 	\$897,643
Grand Total		

7. Please provide costing for salary and fringe for the Analyst position requested by the Budget Advisory Commission, and potential funding sources. *The Budget Advisory Commission* strongly recommends the implementation of the recommendations below as soon as possible with any new or reallocated funding to OPD being conditional to the inclusion of, at a minimum, these two items:

1. Quarterly public reports on resource allocation of Patrol Time, and
2. Creating a "Dedicated Standard Public Analyst Position".

BAC believes the analyst position should save money by dedicating an FTE to regular publication of standardized raw data instead of dealing with numerous ad hoc requests.

Currently, ad hoc requests are often met with varying degrees of consistency & expertise in compiling data. This, in turn, creates more work leading to follow up requests and clarification to allow transparent public analysis.

The annual burdened cost for a Data Analyst II is \$197,643.

8. What is the total cost for salary and fringe to add 1 FTE position for the Oakland Youth Commission (Human Services) at \$75,000 FTE?

The appropriate classification is an Administrative Assistant I which is costed at \$123,980 per year.

9. Please confirm that the addition in Human Services “Adds \$2M in food cards for families use with small grocery stores” is an allocation to the SABA Grocers Food Card Program to continue and expand current service.

Yes, the \$2M in food cards for families to use with small grocery stores included in the proposed budget is allocated to the SABA program. The Programs request to increase the current allocation of \$1 million by an additional \$2 million (for a total of \$3 million) to provide 2,500 families with \$75/month for 12 months was accommodated in the proposed budget.

10. For the newly renamed Wilma Chan Park (formerly Madison Park), are there existing funds available to place signs (in at least English, Chinese and Vietnamese) at each of the four (4) entrances to the park? If not, what is the cost and potential funding source? In addition, there are plans to remove/refurbish the gazebo on Jackson Street. Is this project funded? If not, what is the cost and potential funding source?

Wilma Chan Park (formerly Madison Park) had measure KK funding of \$100,000 out of which \$98,823 was spent. Measure Q has funding assigned to Oakland Public Works (OPW) Facilities in Project 1005343 which has been used to place signs. Facilities staff would install park signage and provide labor. This usually is done at the direction from Oakland Parks, Recreation and Youth Development (OPRYD). The gazebo structure is beyond refurbishment and would need complete removal. The unhouse would also need to be relocated before OPW could begin demolition. There is currently no funding source and project set up for this work.

11. Given that funding from a potential new Lake Merritt Parking Management Program would not be available until approximately September 2022, what operations does the Lake Merritt Working Group recommend between now and the implementation of the potential Parking Management Program, what are the costs and what are the potential funding sources?

OPW Park Maintenance additional summer crew costs at the Lake are three 8-hr shifts per normal weekend day: $6 \times 8 \times \$60 = \$2,880$ per weekend. This cost is absorbed by the department and has the net effect of reducing service at other parks without an additional allocation. This amount can go up considerably for a holiday weekend as additional crews need to be brought in on Overtime which can reach a high end for a three-day weekend at \$7,800.

OPD Units: A scaled down presence from previous years that can provide support for other City staff, address serious safety issues during the most crowded times of the day, and maintaining a reduced presence up to 10pm into the evenings breaks down as follows:

\$100 X 1 Sergeant X 8 hours = \$800

\$94 X 2 officers X 8 hours = \$1504

\$48 X 1 Police Service Technician X 8 hours = \$384

\$2,688/Day. \$5,376 for Sat/Sun for the daytime coverage.

Maintaining one unit to remain from 5pm to 10pm would be an additional \$1000/day, bringing the total to \$7,376 for the weekend.

Economic and Workforce Development (EWD) Funding a Managed Vendor Program: \$50,000 for staffing and management of a vendor program for 21 weekends or \$2,380 per weekend.

OPW placing portable toilets and hand washing stations: \$1,500 per weekend.

Responsible Dept/Party	\$ Cost per Weekend
EWD Vendors	\$2,380.00
OPD	\$7,376.00
OPW	\$2,880.00
OPW (portable)	\$1,500.00
Total	\$14,136.00

12. With the addition of \$213,000 for meeting translation services (City Clerk), what service level can be provided, for example, would it be possible to provide interpretation in Spanish and Cantonese for all the Council meetings in FY 22-23?

Based on estimates from equal access, the \$213K will cover translation services for 1-year. The estimate is based on 3-hour committee meetings and 6-hour council meetings for the required languages: Mandarin, Cantonese, and Spanish.

Questions from CM Fife:

1. How much funding is available for a pilot security detail for 3rd and Peralta in District 3? Staff has estimated that security could cost \$90/hour. We would like to have a security team around for 3 days, for 12 hours each. Estimated cost for 1 security officer 3 nights per week for a year: \$168,480. Do we have funds for \$200K pilot project

OPW Facilities administers a security contract for services for City-owned facilities. The contract is on the last extension and will expire on October 30, 2022. Staff are in the process of issuing a new Request for Proposals (RFP). While scope could be expanded on the contract for this pilot, there is no available funding other than the Council Contingency. OPW staff recommends a broader discussion around implementation as the proposed project would service non-City-

owned facilities/areas, which would likely require coordination with other City departments, such as OPD.

2. How much funding is available for pilot project to support 2 unhoused residents at 3rd and Peralta to participate in Oakland's CERT program and provide security equipment to prevent fires? Working with CERT staff a guestimate for 2 participants would be \$3,000 to provide stipend for training, gift cards for public transportation and breakfast and lunch, and additional safety equipment.

There is no cost to enroll persons in the FREE Community Emergency Response Team (CERT) program. The program is sufficiently funded for the next few years to accept applicants on a rolling basis. It is just a matter of ensuring they are available to physically participate in the entire curriculum along with a designated cohort in order to graduate. Oakland Fire Department (OFD) is currently in the planning phase of bringing a CERT curriculum to a city sanctioned safe RV lot.

OFD is able to provide smoke detectors for RVs and potentially handle the installation of such equipment.

3. Funding available for Affordable Housing program in District 3 Legal Services for Prisoners with Children/ Taylor Memorial United Methodist Church. \$175K.

There is \$8 million of one-time GPF funds allocated in the proposed budget that can be invested in priorities as determined by the City Council.

4. Please provide funding availability for The Homeless Department is requesting \$100K for workflow assessment research with an outside consultant.

There is \$8 million of one-time GPF funds allocated in the proposed budget that can be invested in priorities as determined by the City Council.

5. Please provide \$205, 000 of funding availability for Youth Spirit Artworks funding request for additional pallet shelter in District 7.

There is \$8 million of one-time GPF funds allocated in the proposed budget that can be invested in priorities as determined by the City Council. Potential operational concerns should also be considered regarding pallet shelters.

6. Costing for 1 additional FTE in Housing and Community Development under the PATH program to work on affordable housing acquisition and preservation of affordable housing.

The appropriate classification is a Housing Development Coordinator IV with an annual cost of \$228,812.

7. Human Services/Measure AA - Is it feasible to set aside \$2M per year for an Emergency Fund for Early Child Care Providers starting this year either from: Human Services Department, Economic Work Force Development or Measure AA? Has the city been banking Measure AA dollars - before the court case was resolved? How much has been collected?

Measure AA has a specific allocation process mandated by the City Charter amendment and is not eligible to be granted by Council directly. However, per the Measure AA guidelines, funding will eventually be prioritized for Public Providers or Early Childhood Education providers like the City's Head Start Program and the Oakland Unified School District. The budget does assume that approximately \$6.0M of AA Funds will eventually flow this fiscal year to offset the one-time General Purpose Fund monies that were invested to maintain the operations of Head Start slots and sites per Council Direction.

The City has not yet collected Measure AA dollars and thus there are no banked dollars to be appropriated.

Attachments (3):

A: City of Oakland List of Funds

B: Measure BB use of Fund balance:

- 1) Midcycle Budget proposed use of Measure BB Fund Balance
- 2) Eligible Uses of Measure BB Fund Balance